

DD / S R E G I S T R Y
F I L E Liaison

11 August 1964

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Proposal for Expansion of CIA Briefing
Activities to Include Liaison Contacts
in Other Agencies

REFERENCE : Draft Memo for Executive Director -
Comptroller, frm. John K. Vance,
dtd. 28 Jul '64, subj.: "CIA Briefing"
for Selected Liaison Contacts in Outside
Agencies

1. The Office of Training views the subject suggestion as a
fruitful, necessary effort and will support the program through
briefings by its Briefing Officer, [REDACTED]

25X1

2. Such briefings, however, must of necessity take a secondary
priority over the regularly scheduled briefings that the Briefing
Officer now has and should be scheduled as time permits.

3. Our concurrence with the proposal is based on the assumption
that all arrangements, with the exception of the briefing itself, will
be made by Liaison Staff, OCR and other components of the Agency.

[REDACTED]
MATTHEW BAIRD
Director of Training

25X1

Attachments

MORI/CDF Pages 9 thru 12

D R A F T

~~SECRET~~

MEMORANDUM FOR: Director of Training

THROUGH: Chief, Intelligence School

SUBJECT: Expansion of CIA Briefing Activities to Include Liaison
Contacts in Other Agencies



1. This memorandum contains a recommendation in paragraphs 3. and 4.

2. Liaison contacts are usually made easier and more fruitful by that intangible lubricant of human relations known as "good will." Agency components have liaison contacts with numerous government departments and agencies. With few exceptions, our contacts in other agencies have never been briefed on the CIA. Their knowledge of the Agency must necessarily come through the inadequate, misleading, and often inaccurate reports of CIA "activities" found in newspapers, periodicals, and books.

3. I should like to recommend the institution, at the earliest possible date, of a program of Agency briefings for cleared liaison contacts in other government agencies. On a selective need-to-know basis, such people should be invited to the Headquarters Building for an informal briefing on the mission and functions of the Agency. These briefings would emphasize particularly the interests of the liaison contact in our relationship with his agency.

a. During their visit to Headquarters, our guests should be able to meet some of the individuals who have a particular interest in their agency's activities.

b. Special arrangements should be made for the higher ranking guests to meet Mr. Kirkpatrick or General Carter.

~~SECRET~~

~~SECRET~~

c. They would be invited to lunch, at their own expense, in the Executive Dining Room or in the restaurant in accordance with their rank.

d. Some liaison contacts could be given a tour of our less sensitive facilities of interest to them.

4. Agency components should be acquainted with this program and should be encouraged to review their contacts in the light of the service proposed in this memorandum. If a visit to CIA Headquarters Building on the part of their liaison contacts and the CIA briefing are felt to be advantageous to their future liaison relationship, they should request Liaison Staff, OCR to plan a visit and a briefing by the OTR Orientation and Briefing Officer. Such invitations should be based on their agency's past and potential service to CIA, and the individuals involved should be briefed in accordance with their need to know. For the best effect, these groups should be kept small and informal and, as much as possible, Agency people who have a regular interest in these contacts should participate.

Approved For Release 2006/09/28 : CIA-RDP84-00780R000400350054-3

Page Denied

Next 1 Page(s) In Document Denied

Approved For Release 2006/09/28 : CIA-RDP84-00780R000400350054-3

SECRET

DD/564-4126

D 7121714

DR

A

F

T

28 July 1964

MEMORANDUM FOR: Executive Director - Comptroller

VIA: Deputy Director (Intelligence)

**SUBJECT: "CIA Briefing" for Selected Liaison Contacts
in Outside Agencies**

1. A recommendation having possible Agency-wide interest is contained in paragraph 3 of this memorandum.

2. Over the years many people in the non-USIB Agencies have served this Agency faithfully and well as liaison or operational contacts. It has, of necessity, been a one-way street and relatively little attention has been paid to acknowledging and encouraging their support beyond the working level contact. Few, if any, have even set foot on Agency property, and their knowledge of CIA as a whole is probably limited to what they have read in frequently inaccurate or misleading newspaper articles and books.

3. I should like to recommend that the Agency launch at the earliest practicable date a program to brief on a need-to-know basis selected, already cleared contacts in other agencies along the following lines:

- a. That OTR Briefing Officer, without encroaching on his regular briefing schedules, give his standard "CIA briefing"

25X1

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

- 2 -

(with variations to suit a particular audience) to small groups of up to 6 persons of the same agency selected by each Deputy Directorate;

b. That guests be given lunch at their own expense in either the Cafeteria or Executive Dining Room in accordance with their rank;

c. That the DDCI, Executive Director, or Deputy Directors participate briefly in the case of the higher level guests;

d. That guests not be limited to senior officials and that working level contacts be accorded equal, if not higher, consideration on the basis of past and potential value to CIA;

e. That each participating Directorate keep an accurate record of who is invited and briefed.

4. A partial list of persons considered to be especially valuable contacts of the Agency is attached. Other directorates may wish to add to this list.

5. [] Chief, Liaison Staff, has informally discussed this proposal with [] of OTR, and has also mentioned the general idea to Chief, FI/Ops, with the thought that DD/P components such as Central Cover, the CI and CA Staffs might want to participate.

25X1

25X1

JOHN K. VANCE
Assistant Director
Central Reference

Attachment: A/S

SECRET

SECRET

- 3 -

CONCURRENCE:

_____ DD/P	_____ (Date)
_____ DD/S	_____ (Date)
_____ DD/S&T	_____ (Date)

SECRET

CONFIDENTIAL

DEPARTMENT OF COMMERCE

Mr. John W. Phillips
Director of Investigations and Security

Mr. Joseph M. Kelly
Deputy Director of Investigations and Security

Mr. Forrest D. Hockersmith
Director, Office of Export Control

Mr. Charles B. Clements
Director, Investigations Division
Office of Export Control

Mr. Richard W. Lindsay
Chief, Intelligence and Liaison Section
Office of Export Control

Mr. Charles F. Boehm
Director, Commercial Intelligence Division
Bureau of International Commerce

Mr. Edwin Reynolds
First Assistant Commissioner
Patent Office

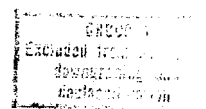
Mr. William A. Wildhack
Associate Director for Measurement Services
National Bureau of Standards

Mr. Charles P. Marsden
Chief, Electron Devices
National Bureau of Standards

Mr. John H. Eberly
Executive Officer
U. S. Weather Bureau

Mr. W. George Gould
Office of the Administrator
Maritime Administration

CONFIDENTIAL



CONFIDENTIAL

- 2 -

DEPARTMENT OF STATE

Mr. John H. Crimmins
Coordinator, Cuban Affairs

Mr. Charles Carlisle
Office of Coordinator, Cuban Affairs

FEDERAL AVIATION AGENCY

Mr. Raymond B. Maloy
Assistant Administrator, Office of International
Aviation Affairs

Howard W. Helfert
Chief, Field Services Staff

NATIONAL AERONAUTICS & SPACE ADMINISTRATION

Mr. Floyd J. Sweet
Office of the Assistant Deputy Administrator

DEPARTMENT OF THE TREASURY

Mr. Stanley L. Sommerfield
Chief Counsel, Office of Foreign Assets Control

Mr. Laurence Fleishman
Deputy Commissioner, Investigations & Enforcement
Bureau of Customs

Mr. Henry J. Bitterman
Director, Office of International Financial Policy Coordination
Office of International Affairs

Captain William D. Strauch
Chief, Intelligence Division
U. S. Coast Guard

CONFIDENTIAL

CONFIDENTIAL

- 3 -

DEPARTMENT OF AGRICULTURE

Mr. Carl B. Barnes
Director, Office of Personnel

Mr. Clarence M. Purves
Director of Statistics
Foreign Agricultural Service

Mr. John E. Francis
Chief, Security & Employee Conduct Division
Office of Personnel

DEPARTMENT OF HEALTH, EDUCATION & WELFARE

Mr. Laurence Wyatt
Director, International Program Relations

FEDERAL COMMUNICATIONS COMMISSION

Mr. Ben Waple
Secretary

NATIONAL INSTITUTES OF HEALTH

Mr. Richard L. Seggel
Executive Officer

AGENCY FOR INTERNATIONAL DEVELOPMENT

Mr. Frederick F. Simmons
Executive Secretary

Mr. Raymond E. Odom
Chief, Executive Staffing

Mr. John G. Bradley
Director, Office of Security

CONFIDENTIAL

CONFIDENTIAL

- 4 -

AGENCY FOR INTERNATIONAL DEVELOPMENT, Cont'd.

Mr. Frank M. Charrette
Chief, Statistics and Reports Division

DEPARTMENT OF THE INTERIOR

Mr. Thomas B. Nolan
Director, Geological Survey

Mr. Arthur A. Baker
Associate Director, Geological Survey

Mr. Frederick P. Hobart
Staff Assistant, Division of Security

Mr. T. W. Mennel
Chief, Division of General Engineering
Bureau of Reclamation

DEPARTMENT OF LABOR

Mr. Paul K. Paschke
Chief, Division of Administration and Management
Bureau of International Labor Affairs

Mr. Patrick S. Correy
Chief, Branch of Overseas Services,
Bureau of International Labor Affairs

UNITED STATES INFORMATION AGENCY

Mr. Oren M. Stephens
Director, Research and Reference Service

Mr. Warren F. Phelps
Executive Officer, Research and Reference Service

Mrs. LaVonne McClellan
Research and Reference Service

CONFIDENTIAL

Approved For Release 2006/09/28 : CIA-RDP84-00780R000400350054-3

Page Denied